

Abbreviated Reappointment Form**Part-time: Coaches****Form #7a**☐ **Check if Supersede**

Revised 04/2023 YELLOW ORIGINAL

Employee/Volunteer: _____ Department: _____ Athletics

Home Address: _____

Campus title: _____ Assistant Coach, Account #: _____ ☐ PSR ☐ Temp Service

Budget Title/Salary Level: _____ Assistant Coach Sport: _____

Check Level	Level	Salary Per Level	FTE	Duties
<input type="checkbox"/>	I	\$25,500	.75	Serves as an assistant coach for the assigned sport's season(s) by instructing student athlete(s) in physical health (conditioning & weight training), individual/team concepts, and safety. Serves as a team recruiter (calls, social media, visitations, etc.) Fund-raising. Performs head coaching duties in lieu of head coach when necessary. <i>Typically, only one per team.</i>
<input type="checkbox"/>	II	\$17,000	.50	Serves as an assistant coach for the assigned sport's season(s) by instructing student athlete(s) in physical health (conditioning & weight training), individual/team concepts, and safety. Assists with recruiting (calls, social media, visitations, etc.) <i>Predominately used as a second assistant when using a level I assistant coach or when multiple assistant coaches are used in lieu of a level I assistant.</i>
<input type="checkbox"/>	III	\$8,500	.25	Primarily serves as an assistant coach for the assigned sport's season(s) by instructing student athlete(s) in individual/team concepts, and safety. Occasionally supports recruitment efforts in and off season.
<input type="checkbox"/>	Vol.	\$2,000 Volunteer Stipend		Stipend is to offset expenses related to volunteering for the team, e.g. travel, gas, etc. Payable in two fee payments; one midway through season and one at the conclusion Sport season is: _____ to _____

(Signature – Head Coach)_____
(Date)_____
(Signature – Director of Athletics)_____
(Date)_____
(Signature – Vice President of Student Affairs)_____
(Date)**HR and Payroll Action Only**☐ Biweekly or ☐ Fee Pmt Amt: _____☐ Fee actual payment dates: _____

Total Actual Pay

\$ _____

Payroll Dates

_____ to _____

Payroll Office Verification: By: _____

Date: _____

Human Resources Verification

Business Office Verification

By: _____ Date: _____ Line #: _____

By: _____ Date: _____